

Pursuant to due call and proper notice thereof, a regular meeting of the Breckenridge Public Utilities Commission was held on Monday, May 20, 2019, 3:00 PM.

Members Present: Commissioners Larson, Lorenz, Graves, Martinson, Rakow

Others Present: Director of Public Services Crocker, Finance Officer Christensen

### **Approval of Agenda**

The Agenda was approved as printed.

### **Approval of Minutes**

Commissioner Graves offered a motion to approve the minutes from the regular meeting of May 6, 2019. The motion was seconded by Commissioner Rakow and carried unanimously.

### **City Officials**

There was nothing to report from City Officials.

## **UTILITY MANAGEMENT**

### **Bills and Claims**

Commissioner Martinson offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Rakow and carried unanimously.

702 Communications	Phone Lines/Calls	\$ 124.32
Albertson's Parts City	Trencher Part	8.52
Econo Foods - Wahpeton	UPS Charge - Mercury Samples	18.85
Conzemius Oil	Bulk Oil - Utility Shop/Wtr Plant	621.45
Farmers Union Oil Company	Fuel, Gloves	932.90
Hawkins	Chlorine - Water Plant	739.50
Great Plains Natural Gas	Nat Gas - Water Plant	28.50
KBMW	Electric Advertising	195.00
Comstock Construction	Water Main Repair - MN Ave & N 6th	2,608.67
Flaherty & Hood	Services-Lagoon Permit Reissuance	1,077.10
Waste Management	Garbage	185.76
Missouri River Energy Services	Infrared Testing	1,137.25
Locators & Supplies	Fault Locator	5,993.00
Midcontinent Communications	LM/Internet - Utility Shop	75.00
Net Center Supply	Office Supplies	49.29
Dennis Larson	MRES Annual Meeting Expenses	163.90
Missouri River Energy Services	Energy	115,432.11
RMB Environmental	Lagoon Sample Testing	262.00
Graymont	Lime - Water Plant	4,731.00
North Shore Analytical	Mercury Testing - Lagoon	270.00
Nardini Fire Equipment	Fire Extinguisher An Maintenance	293.25
Russ Graves	MRES Annual Meeting Expenses	163.90
Sanford	Drug Testing - Wika/Bischoff	50.00
Neal Crocker	MRES Annual Meeting Expenses	163.90
Econo Foods - Breckenridge	Cleaning Supplies - Shop/WP	22.60

Econo Foods - Breckenridge	Rebate - MRES - HVAC	150.00
Solomon Corporation	Transformers (7)	6,679.69
JBX (Jed Bommersbach)	New Hydrant - By Wells	8,500.00

\$150,677.46

601 Electric -	\$131,364.57
602 Sewer -	1,609.39
603 Water -	17,703.50

**TOTAL - \$150,677.46**

#### **Crew Updates**

**ELECTRIC:** Electric crew has been doing overhead maintenance, reading meters along with getting ready for summer projects.

**WATER/WASTEWATER:** Water/Wastewater crew has been jetting sewers, discharging at the Lagoon, meter reading, hauling sludge, and performing general maintenance. Members were informed that Pipe Detectives will not be coming to televise until late July/early August. They are purchasing a state of the art camera for televising and would like to use it on our sewer system. Neil said that he does not have any problem with waiting.

#### **National Night Out Donation Request**

Members reviewed correspondence received from the Breckenridge Police Department requesting a National Night Out (NNO) donation. Laurie Christensen informed members that in the past the Utility has donated \$100.00 to NNO. Commissioner Martinson offered a motion to donate \$100.00 to NNO. The motion was seconded by Commissioner Graves and carried unanimously.

#### **Sludge Disposal Contract**

Members reviewed the current Sludge Disposal Contract with Disposal Services, Inc. The current contract expires in March of 2022 but new contract needs to be signed no later than March 1, 2020 due to landfill permitting requirements. Director Crocker stated that the MN Department of Health representatives have stated that the City should enter into this agreement to ensure sludge disposal for years to come. Commissioner Graves offered a motion to recommend to the City Council to sign and approve the contract for sludge disposal with Disposal Services thru March 2032. The motion was seconded by Commissioner Martinson and carried unanimously.

#### **Water Plant Ph Incident Review**

Director of Public Services reviewed with Commissioner the Water Plant Ph Incident. No formal action was taken at this time.

There being no further business Commissioner Graves offered a motion to adjourn at 3:15 PM. The motion was seconded by Commissioner Rakow and carried unanimously.