

**City of Breckenridge
Data Request Form – Members of the Public**

Please complete this form and return it to Renae Smith, City of Breckenridge, 420 Nebraska Avenue, Breckenridge, MN 56520 or send it via email to rsmith@breckenridgemn.net for data requests other than police related data.

If this request is for data from the Breckenridge Police Department, return it to Chief Karlgaard, Breckenridge Police Department, 515 Dacotah Avenue, Breckenridge, MN 56520 or send it via email to kkarlgaard@co.wilkin.mn.us .

Request date: _____

I am requesting access to data in the following way:

Inspection ☐ Copies (printed or electronic) ☐ Both inspection and copies

Note: Inspection is free, but the City of Breckenridge will charge for copies (printed or electronic).

Contact information

Name: _____

Address: _____

Phone number: _____

Email address: _____

Note: You do not have to provide any contact information. However, if you want us to mail/email you copies of data, we will need some type of contact information. In addition, if we do not understand your request and need to get clarification from you, without contact information we will not be able to begin processing your request until you contact us.

Describe the data you are requesting as specifically as possible: