

Pursuant to due call and proper notice thereof, a regular meeting of the Breckenridge Public Utilities Commission was held on Monday, June 3, 2019, 2:00 PM.

Members Present: Commissioners Larson, Lorenz, Graves, Martinson, Rakow
Others Present: Director of Public Services Crocker, Finance Officer Christensen,
City Administrator Smith

Approval of Agenda

The Agenda was approved as printed.

Approval of Minutes

Commissioner Lorenz offered a motion to approve the minutes from the regular meeting of May 20, 2019. The motion was seconded by Commissioner Rakow and carried unanimously.

City Officials

There was nothing to report from City Officials.

UTILITY MANAGEMENT

Bills and Claims

Commissioner Martinson offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Rakow and carried unanimously.

Border States Electric	Cable Sealing Kits	\$ 189.38
Wahp-Breck Chamber	Blue Goose Sponsorship	2,000.00
Breck Public Utilities	Lift Station Electricity	2,069.55
Todd's Welding	DOT Inspection - Digger Truck	75.00
Irby	Rubber Goods Testing	372.46
Verizon Wireless	Cell Phones	131.07
Missouri River Energy Services	MRES Ann Meeting Registration	225.00
Locators & Supplies	Hi-Vis Sweatshirt - Kugler	67.94
Disposal Services	Sludge Disposal	3,058.33
ND Sewage Pump & Lift	Main St. Lift Station Repairs	1,282.00
Farm City Supply	Lift Pump, Batteries, Parts	267.76
Summerville Electric	South Lift Station Repairs	249.49
Breck Port Authority	Cold Storage Rental	600.00
USA Blue Book	Ph Probe, Colorimeter - WP	795.01
Toshiba Financial	Newsletter Copies	13.97
RMB Environmental	Lagoon & Water Testing	202.00
Digital Guru	Toners - Water Plant Printer	261.97
PKG Contracting	Pay Request #18 - Water Plant	475,756.25
Amaril Uniform Company	FR Clothing - Electric	339.28
Econo Foods - Breckenridge	Rebate - MRES - Lighting	2,136.00
Burggraf's Ace Hardware	Shop Towels	235.71

\$490,328.17

601 Electric -	\$ 6,071.37
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602 Sewer -	3,908.21
603 Water -	480,348.59
TOTAL - \$490,328.17	

Crew Updates

ELECTRIC: Electric crew has been doing overhead maintenance, reading meters along with getting ready for summer projects which include installing posts for Scoreboards at Jefferson Park and prep work for RDO Underground Project. Members were informed Century Link is still not up to date on locating.

WATER/WASTEWATER: Water/Wastewater crew has been jetting sewers, discharging at the Lagoon, meter reading, hauling sludge, and performing general maintenance.

Director Crocker informed members that Jeff Kugler has taken over as Water Plant Foreman.

Water Plant Update

Access Door Control Quotes: The following two quotes for a FOB System for entrance/exit into new Water Treatment Plant were reviewed.

Minn-Kota Communications - \$5,623.20

Haugen Services - \$8,839.00.

Director Crocker recommended that Minn-Kota Communications quote be accepted. Commissioner Lorenz offered a motion to accept the quote from Minn-Kota Communications. The motion was seconded by Commissioner Martinson and carried unanimously.

Training: Director Crocker informed members that Wade Bischoff, Amy Haugen and Jeff Kugler had aerator training at the New Water Treatment Plant last Thursday. Commissioners were informed that training will be ongoing until the Plant is on-line.

Miscellaneous: Members were informed that there are three farmers who will be taking the clay from the site. Further, bids will be coming in regarding building a small shed under the water tower that will house the water level indicators for the water tower. Director Crocker also informed members that the telemetry computer is no longer working at the Plant. Information is still available but Operators will have to log information manually.

Repair Quotes – Water Leak – MN Avenue & North 6th Street

Commissioners reviewed two quotes for repair of sidewalk and curb that occurred in conjunction with the water leak on MN Avenue and North 6th Street:

Dauids Concrete - \$3,090.00

Krump Construction - \$4,300.00

Director recommended that Davids Concrete quote be accepted. Commissioner Graves offered a motion to accept Davids Concrete quote for sidewalk and curb repairs. The motion was seconded by Commissioner Rakow and carried unanimously.

Electric System Maintenance

Director Crocker reviewed with Commissioners some maintenance issues that the Electric Crew is finding. This was information only and no formal action was taken.

April 30, 2019 Financial Statements

The Financial Statements for April 30, 2019 were reviewed. There was no formal action taken.

There being no further business Commissioner Martinson offered a motion to adjourn at 2:40 PM. The motion was seconded by Commissioner Rakow and carried unanimously.