

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, June 7, 2021, 2:00 PM, at City Hall – Council Chambers.

Members Present: Commissioners Larson, Martinson, Graves, Rakow

Members Absent: Commissioner Summerville

Others Present: Dir. of Public Services Crocker, City Administrator Smith, Finance Officer Christensen

Agenda was approved as printed.

Approval of Minutes

Commissioner Graves offered a motion to approve the minutes from the regular meeting of May 3, 2021. The motion was seconded by Commissioner Graves and carried unanimously.

City Officials

City Administrator reviewed with Commissioners the Final 2020 Audit. There was no formal action taken.

UTILITY MANAGEMENT

Bills and Claims

Commissioner Martinson offered a motion to approve the Bills and Claims. The motion was seconded by Commissioner Graves and carried unanimously.

Ackerman Survey, LTD	Services - Easements	518.00
Albertson's Parts City	Oil - Water Dept.	32.13
Blazer Express	Fuel	654.18
Breckenridge Port Authority	Cold Storage Rental - PU	600.00
Breckenridge Public Utilities	Lift Station Electricity	1,251.95
CarlsonSV	Audit - Payroll and W2s	233.34
Daily News	Ad - Util Improvement Hearing	62.64
Disposal Services, Inc.	Sludge Disposal	3,058.33
Ethanol Products, LLC	CO2 - Water Plant	2,892.36
Farm City Supply	Vests, Fasteners, Misc. - Utility	416.58
Gopher State One-Call	Locates	94.50
Hawkins, Inc.	Sodium Aluminate Chemical - WP	1,598.50
Interstate Engineering	Services - NY Avenue Sewer/Water	7,821.50
KBMW	Electric Advertising	198.00
Lloyd's 75 Service	Starter - Utility Pickup	363.58
Midcontinent Communications	LM/Internet - Utility Shop	88.55
Nardini Fire Equipment Co.	Fire Extinguisher Maint - Utility Shop, Wtr Plt	251.00
Pitney Bowes	Postage Machine Lease	171.00
RESCO	600 Amp T-OPS, Wire, Arresters	6,278.97
Stuart C. Irby Company	Connectors, Electric Meters (4)	1,424.74
T & R Electric	Transformers - Electric	3,693.60
Todd's Welding Shop	Trencher Repair Part	7.31
Toshiba America Bus Sol.	Newsletter Copies	34.48
Town & Country Heating	Toilet Repairs - Utility Shop	453.63
USA Blue Book	Sewer Gas Detector	963.91
Valley FAB and Repair, Inc.	Tubing - Electric	7.20

Verizon Wireless	Util Cell Phones	163.29
		33,333.27

601 Electric	13,628.47
602 Sewer	8,152.36
603 Water	11,552.44
TOTAL - \$33,333.27	

Crew Updates

Electric: Crew has been working on completing Circuit A, working down on New York Avenue, doing general maintenance, locating, working on mapping, meter reading, etc.

Water/Wastewater: Crew has been doing general maintenance and repairs on system, working with the Pool startup, training in the new personnel, taking samples, hauling sludge, meter reading, etc.

Quotes – Completion of Boring – Circuit A

The following 2 quotes were reviewed to complete the boring for Circuit A:

Scott’s Electric \$81,567.50

Ernst Trenching \$88,476.00

Director Crocker informed members that if Push would have come back the cost would have been \$78,974.60.

Director Crocker recommended that Scott’s Electric be hired. Commissioner Graves made a motion recommending to the City Council that Scott’s Electric be hired to complete the boring for Circuit A Project. The motion was seconded by Commissioner Rakow and carried unanimously.

MMUA Summer Conference – Cragun’s Resort, Brainerd, MN

The MMUA Summer Conference will be held in Brainerd, MN August 16-18, 2021. Commissioner Martinson offered a motion to allow any Commissioner who can attend to go. The motion was seconded by Commissioner Rakow and carried unanimously..

April 30, 2021 Financials Statements

The April 30, 2021 financial statements were reviewed. There was no formal action taken.

Miscellaneous Updates

There were no miscellaneous updates at this time.

Commission Comments

There were no Commission Comments at this time.

There being no further business Commissioner Rakow offered a motion to adjourn at 2:40. The motion was seconded by Commissioner Martinson and carried unanimously.