

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge City Council was held on Monday, April 1, 2019, at 5:00 p.m., City Hall Council Chambers, Breckenridge, Minnesota.

Members Present: Mayor Wilson; Council Members Busko, Butts, Johnson, Jawaski, Gill and Lauritsen. City Administrator Smith.

The meeting was called to order at 5:00 p.m. by Mayor Wilson.

Motion by Council Member Johnson to approve the agenda. Seconded by Council Member Gill and carried unanimously.

Motion by Council Member Lauritsen to approve the Consent Agenda. Seconded by Council Member Johnson and carried with Council Member Gill not in favor of the motion. The Consent Agenda included the following:

- A. Motion approving the minutes from the regular City Council meeting of March 18, 2019, and special meeting of March 21, 2019.
- B. Motion approving the filing of the Public Utilities Commission meeting from March 18, 2019.
- C. Motion approving a Raffle Permit from the Breckenridge Lions Club.
- D. Motion approving the purchase of a 2004 Smithco Super Star infield drag unit from Alicia Holubok in the amount of \$2,250.
- E. Motion approving a quote from Topside Construction in the amount of \$5,302.10 to re-shingle the Red River Chateau located in Welles Memorial Park.

Council Member Gill moved to open a public hearing regarding the Small Cities Housing Grant with the State of Minnesota. Seconded by Council Member Butts and carried unanimously. Kathy Sletto gave an update on how the program is progressing. She explained why she had to go to the secondary target area. Some of the main target area was in the floodplain, and she had hoped that FEMA would come out with a modified map that would exclude them. Unfortunately, they did not, which meant that all of the households in the floodplain were ineligible.

Kathy also mentioned that she would like to amend the policy manual that was adopted back in 2017 when the grant initially started. In the policy, it states that the minimum grant award can be no less than \$8,500. That is due to the time it takes to do all of the prep work, inspections, permits, etc.; they didn't want to end up doing several small projects with large overhead costs. Kathy figures that when all of the current projects are completed, there will be about \$7,500 left. If the City does not use it, the money goes back to the State. She is requesting to amend that portion of the policy so a smaller job can be done as the final project in order to use up the remainder of funds.

Following the updates from Kathy, Council Member Butts moved to close the hearing. Seconded by Council Member Jawaski and carried unanimously.

Motion by Council Member Gill to amend the Policy manual to state: The minimum SCDP contribution shall not be less than \$8,500 per job with the exception of the final job awarded. Seconded by Council Member Busko and carried unanimously.

Kathy also informed the Council that the method in which she and West Central Initiative are paid has been modified from the start of the program. The end amount is the same, but the way it is figured has changed. She would like to amend the agreements to reflect the current method.

A resolution will be needed to modify the method for reimbursement of administrative services provided by Kathy Sletto. Council Member Johnson offered Resolution No. 12928-20/2019, **“A RESOLUTION APPROVING AN AMENDMENT TO THE ADMINISTRATIVE SERVICES AGREEMENT FOR THE SMALL CITIES GRANT,”** and moved for its adoption. Seconded by Council Member Lauritsen and carried unanimously.

Council Member Lauritsen offered Resolution No. 12929-21/2019, **“A RESOLUTION APPROVING AN AMENDMENT TO THE REHABILITATION SERVICES AGREEMENT FOR THE SMALL CITIES GRANT,”** and moved for its adoption. Seconded by Council Member Butts and carried unanimously. This modification is for the reimbursement of services provided by West Central Minnesota Communities Action (WCMCA).

The DNR will reimburse the City for the south side drainage project; however, limited funding is available at this time. Therefore, only the first part of the project that will be bid. When more money is available, the project will continue as funds allow. Council Member Gill offered Resolution No. 12930-21/2019, **“A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISING FOR BIDS FOR THE SOUTH SIDE DRAINAGE FLOOD MITIGATION PROJECT NO. 308-17,”** and moved for its adoption. Seconded by Council Member Butts and carried unanimously.

Council Member Jawaski offered Resolution No. 12931-22/2019, **“A RESOLUTION ALLOWING THE BILLS AND CLAIMS AGAINST THE CITY OF BRECKENRIDGE, MINNESOTA,”** and moved for its adoption. Seconded by Council Member Gill and carried unanimously.

Per the recommendation of the Port Authority and City attorneys, Council Member Johnson offered Resolution No. 12932-23/2019, **“A RESOLUTION APPROVING A PHASE I ENVIRONMENTAL ASSESSMENT TO BE COMPLETED FOR THE STOP-N-GO PROPERTY AND APPROVING THE COMMENCEMENT OF VOLUNTARY FORECLOSURE PROCEEDINGS ON THE STOP-N-GO PROPERTY,”** and moved for its adoption. Seconded by Council Member Busko and carried unanimously.

Mayor's Comments: A meeting was held with the County officials this morning, and everything appears to indicate that the City will be fine.

Motion by Council Member Gill to adjourn the meeting at 5:25 p.m. Seconded by Council Member Jawaski and carried unanimously.

ATTEST:

RUSSELL WILSON, Mayor

RENAE SMITH, City Administrator