

Pursuant to due call and proper notice thereof, a meeting of the Breckenridge Public Utilities Commission was held on Monday, June 1, 2020, 2:00 PM via teleconferencing.

Members Present: Commissioners Larson, Graves, Martinson, Summerville

Members Absent: Commissioner Rakow

Others Present: Dir. of Public Services Crocker, Finance Officer Christensen, City Administrator Smith, Dean Birkeland, CarlsonSV

The Agenda was approved as printed.

### **2019 Audit Review – Dean Birkeland, CarlsonSV**

Dean Birkeland, CarlsonSV, reviewed with Commissioners the 2019 Audit. Mr. Birkeland stated that Audit was a clean and unmodified report. Mr. Birkeland reviewed the Balance Sheet, Revenue and Expenses, etc. There was no formal action taken.

### **Approval of Minutes**

Commissioner Graves offered a motion to approve the minutes from the regular meeting of May 18, 2020. The motion was seconded by Commissioner Martinson. Roll call vote: Martinson-yes, Graves-yes, Summerville-yes, Larson-yes. Motion carried.

### **City Officials**

City Administrator Smith informed members a feasibility report will be reviewed by Council regarding New York Avenue this evening. There was no formal action taken.

## **UTILITY MANAGEMENT**

### **Bills and Claims**

Commissioner Martinson offered a motion to approve the following Bills and Claims. The motion was seconded by Commissioner Summerville. Roll call vote: Graves-yes, Summerville-yes, Martinson-yes, Larson-yes. Motion carried.

Vessco	Water Plant Pump	\$ 1,518.50
Wesco	Supplies - Circuit A	3,742.52
Breck Public Utilities	Lift Station Electricity	1,318.83
Dakota Supply Group	Supplies - Circuit A	2,833.28
Hawkins	Chemicals - Water Plant	828.00
Todd's Welding	Wiper Blades-Sludge Truck	14.58
Verizon	Cell Phones	146.68
Locators & Supplies	Safety Glasses - Electric	44.04
Disposal Services	Sludge Disposal	3,058.33
Ackerman Survey	Services-Easements-Circuit A	5,700.00
Farm City Supply	Gloves, Batteries	84.93
Breck Port Authority	Cold Storage Rental	600.00
USA Blub Book	Chemical Testing Supplies - Wt Plant	150.13
RMB Environmental	Lagoon Sample Testing	137.00
Graymont	Lime - Water Plant	4,894.29
Nardini Fire Equipment	Fire Extinguisher Testing	116.00

DGR Engineering	Services - Circuit A	114.00
Amaril Uniform Company	FR Clothing - Electric	865.19
Lueken - EconoFoods Breck	Rebate-MRES-Light Retrofit	1,030.00

\$ 27,196.30

601 Electric -	\$ 4,933.64
602 Sewer -	1,504.72
603 Water -	10,757.94
<b>TOTAL - \$ 27,196.30</b>	

### **Crew Updates**

**Electric:** Crew has been doing general maintenance and repairs on system, reading meters, street light work, etc. Crew is also working to get GIS System up and running.

**Water/Wastewater:** Crew has been doing general maintenance and repairs on system, reading meters, etc. The Lagoon releases continue to go on. Sanitary sewer camera inspection will begin the 3<sup>rd</sup> week of June. Crews will start jetting sewers to stay ahead of the camera crew. New plant is continuing to run well.

### **Updates**

**Circuit A Project:** Contract have been signed with Push, Inc. There will be a preconstruction meeting next week. The innerduct is in and Push, Inc. has stated they will be here the 3<sup>rd</sup> week of June to start/stabilize. Discussion regarding if contractors leave equipment, etc. on City property and there is vandalism who is responsible. Commissioner Summerville stated that, with what he has experienced, the contractor's insurance is responsible for their equipment, tools, etc. The materials could be different.

**Old Water Plant Decommissioning:** Estimated 20 loads of sludge still to haul, cleaning up, transferring chemicals, etc. The computer system will be relocated out to the Water Tower Shed.

### **April 30, 2020 Financial Statements**

April 30, 2020 Financial Statements were reviewed. There was no formal action taken.

### **Other**

City Administrator Smith stated that she is looking into what needs to be done regarding face to face meetings, opening City Hall, etc. Will keep Commission informed.

There being no further business Commissioner Martinson offered a motion to adjourn at 2:50 PM. The motion was seconded by Commissioner Summerville and carried unanimously.